



## MANILA ARCHDIOCESAN AND PAROCHIAL SCHOOLS ASSOCIATION, INC. (MAPSA, INC.)

**DATE** : 12 JULY 2007

**TO** : ALL HEADS OF MAPSA SCHOOLS

**FROM** : *h. p. gallego*  
REV. PAQUITO GALLEGU  
Over-all Chair, MAPSA 2007 General Assembly

**NOTED BY** : *Gerardo O. Santos*  
MSGR. GERARDO O. SANTOS  
President, MAPSA Executive Council

**RE** : MAPSA 2007 GENERAL ASSEMBLY

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Greetings!

Please be informed that given the theme - **MAPSA @ 50: Celebrating the Graces of Our Foundation Year of the Father, Year of Faith, Year of Stewardship (SY 2007-2008)**, the MAPSA 2007 General Assembly is set to be held on August 14-18, 2007 in five (5) various venues:

DATE	VENUE
August 14	Immaculate Conception Cathedral School – Cubao, QC
August 15	Paco Catholic School – Paco, Manila
August 16	St. Joseph's Academy – Las Piñas City
August 17	St. James Academy – Malabon City
August 18	Santa Isabel College – Taft Ave., Manila

Registration shall begin each day at 7:00 am and the Eucharistic Celebration which shall herald the activities of the day shall be at 8:00 am.

The Assembly objectives are:

1. *To promote and advocate the overall theme, direction and program of activities covering the celebration of MAPSA's 50<sup>th</sup> anniversary in November 2010;*
2. *To provide an opportunity for MAPSA commission and committee members, administrators, personnel, parents and students, to review, evaluate and formulate plans projects and programs of their respective sectors;*
3. *To strengthen communion and solidarity among MAPSA members through sharing of information, knowledge, expertise and resources during the Assembly; and*
4. *To generate suggestions, recommendations and resolutions to guide, improve and strengthen MAPSA governance.*

You are enjoined to send participants for each day including at most 4 third and/or fourth year high school students and 4 college students on Day 5, August 18. Registration Fee per day which shall cover materials, lunch and 2 snacks is **Php 250.00 per participant**. There is **NO FEE** for each officially **designated student delegate** on Day 5.

Please be informed, too, that one of the concurrent sessions on Day 5 is the Assembly of Advocates of MAPSA and Media Education during which the discussion shall focus on ways and means to promote our MAPSA schools. We request where possible that your participant in this session be of coordinator rank at the least, if not an administrator.

A copy of 2 possible routes to St. James Academy, Malabon, the venue for Department is herewith attached.

To be able to amply prepare for this August 14-18 assembly, **please send us the REPLY SLIP also herewith on or before August 3, 2007.**

For inquiries, please call **Malou, Chris or Morris** at **564-3712 to 13**.

We look forward to receiving your response on time.

Thank you very much.

God bless!

# REPLY SLIP

Date: \_\_\_\_\_

**FOR** : **REV. PAQUITO GALLEGO**  
Over-all Chair, MAPSA 2007 General Assembly

**ADDRESS** : **MAPSA Office, 6<sup>th</sup> Floor, St. John Bldg., Paco Catholic School**  
1521 Paz St., Paco, Manila

**TELEFAX** : **564-3712 to 13; 564-4008**

Please consider the following as confirmed participants at the MAPSA 2007 General Assembly.

DATE/PARTICIPANTS	NAME	DESIGNATION
<b>DAY 1, August 14, 2007</b> <i>School Head;</i> <i>Principals (GS/HS);</i> <i>Tertiary Education Academic Deans; and Research</i> <i>Office Heads/Coordinators</i>	1.	
	2.	
	3.	
	4.	
	5.	
<b>DAY 2, August 15, 2007</b> <i>Early Childhood Education Principals/</i> <i>Coordinators/Teachers; and</i> <i>Subject Area Coordinators(GS/HS)</i>	1.	
	2.	
	3.	
	4.	
	5.	
	6.	
	7.	
	8.	
	9.	
	10.	
<b>DAY 3, August 16, 2007</b> <i>Human Resource Management Officers/Heads;</i> <i>Medical Services Coordinators, Canteen Managers</i> <i>and Building Maintenance and Security</i> <i>Supervisors; and</i> <i>Student Activities Heads/Coordinators</i>	1.	
	2.	
	3.	
	4.	
	5.	
<b>DAY 4, August 17, 2007</b> <i>Finance Officers/Heads;</i> <i>CIE/CCF Heads/Coordinators/Personnel;</i> <i>and Prefects of Discipline, Guidance Counselors,</i> <i>Registrars and Librarians</i>	1.	
	2.	
	3.	
	4.	
	5.	
	6.	
	7.	
	8.	
<b>DAY 5, August 18, 2007</b> <i>Media Education/MAPSA Advocates;</i> <i>Parent Coordinating Board Heads;</i> <i>Alumni Association Heads/Coordinators;</i> <i>MIS Heads/Personnel/Academic Coordinators/</i> <i>Computer Education Coordinators; and</i>	1.	
	2.	
	3.	
	4.	
	5.	
	6.	

<i>Student Leaders</i>	7.	
	8.	
	9.	
	10.	

Also find herewith \_\_\_\_\_ which amount covers our participants' fees.

Thank you.

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**Signature over Printed Name/Designation/School**